



ORCOP PARISH COUNCIL

Minutes of The of Orcop Parish Council

Wednesday 21st September 2016 held in Orcop Village Hall 7.30pm

Present: Chairman Cllr Ben Thomas, Vice Chairman Cllr Bob Davies, Cllr Ian Garlick Cllr Richard Watkins, Cllr Jane Rigler

In attendance Parish Clerk Ward Cllr D Harlow and 6 parishioners

1. Apologies for absence Cllr Dave Jones

2.To receive declarations of interest and consider dispensation requests on agenda items

Declarations None. Dispensation had previously given to Cllr Ian Garlick & Cllr Jane Rigler as minuted on 20/07/2016 concerning the village hall kitchen project.

3. To agree and sign the minutes of the Parish Council meeting held on 20/07/2016

It was RESOLVED: agree and sign the minutes of the Parish Council meeting held on 20/07/2016

4. Public forum

Members of the public may raise parish matters that they wish to bring to the attention of the Parish Council (this period is restricted to 10 minutes). Please note that decisions cannot be made at this meeting on items not on the agenda

Matters raised by parishioners noted as:

Overgrown hedgerow issues down Lyston lane.

Japanese knot weed continues to be a problem in some parts of the parish. Parishioners were advised that Balfour Beatty are aware of the problem.

Ditch issues near Burnet and Copywell area

Fountain Inn- a parishioner advised that The Fountain Inn was Sold.

5.Reports

5.1Ward Cllrs report

The ward Cllrs report had been circulated to Cllrs and was noted

5.2Village hall report JR

Village hall events -Classic Car show to take place on Saturday, meal on 8/10/2016, flower arranging on 15/11/2016 Bazar on 26/11/2016 Quiz in December. The outside of the hall is being painted during the next 2 weeks. Village hall committee are in discussions with regard to a folk camp next year (private function)

6. Lengthsman

6.1To consider work to be carried out by the lengthsman during Sept/Oct

Lengthsman to continue with grass strimming of the designated areas, cut grass around road signs and village signs, attend to the ditching issues as Burnet and Copywell. The lengthsman was asked to provide a report on the parish ditches that needed attending to.

7. Road Defects/ Highways issues

7.1To consider road defects/ highways issues to be reported to Balfour Beatty

The clerk was asked to contact B/B Locality officer concerning the Japanese knot weed issue in the parish. Drains at Lyston Lane are silted up and need cleaning out

8. Footpaths

8.1 To receive an update regarding footpaths work required

The footpaths officers had been circulated to Cllr's in their agenda packs

It was **RESOLVED**: that the footpaths officer purchase the materials required to attend to the stile at OC 4a and carry out the work required. The clerk was asked to contact the footpaths officer to ask for a report on the condition of stiles in the parish

9. Orcop Village Hall Kitchen project

9.1 To note grant awarded for Orcop Village Hall kitchen project

It was **RESOLVED**: to note the grant awarded the Parish Council for Orcop Village Hall kitchen project

9.2 To consider quotes for kitchen project

Discussion took place concerning the 3 quotes that had been obtained for the Village Hall kitchen project.

It was **RESOLVED**: to agree the quote from Heath Interiors.

The clerk was asked to contact the company to advise them once the grant money awarded had been deposited into the Parish Council's account and then liaise with the village hall committee with regard to the project.

10. Finance

10.1 To note Bank Balance as per bank statement.

Bank balance noted as: £13751.78

10.1 It was **RESOLVED**: to pay:

DC Gardening services (l/man) £ 192.00 (July & August invoices)

Clerks reimbursement of computer mouse & case for laptop £49.98

A4 Office products Ltd £17.94

HAC invoice re web hosting fee and domain name 02/16-02/17 £36.00

10.2 To note BAC remittance of VAT reclaim 2015/16 £402.47 – Noted

10.3 To note completion of external audit by Grant Thornton

It was **RESOLVED**: to note the completion of the external audit. Action item required to update the asset register of the PC.

11. Community Plan

To consider undertaking a community plan for Orcop

Discussion took place with regard to a community plan for the parish.

It was **RESOLVED**: to undertake a community plan in January 2017. The clerk was asked to contact Lynda Wilcox of HALC with a view to a date for her to come and speak on community plans and start the community plan process off.

12. Planning

12.1 To note planning permissions / refusals by Herefordshire Council since last meeting

Planning applications granted by Herefordshire Council since last meeting noted as:

Outline planning: The Trees Orcop site for proposed replacement of fire destroyed dwelling plus erection of 2 dwellings (total dwellings 3)

12.2 To consider commenting on planning application received:

162650 Brooklands farm Orcop Hereford

Description: Closure of existing access and construction of new access

It was **RESOLVED**: to **SUPPORT** the application

13. Correspondence

All correspondence received has been sent to Cllrs in their agenda packs

13.1 To note HALC information Corner and book training as appropriate.

All correspondence was note

14. Matters raised for consideration for placing on the next meeting's agenda (no discussion)

15. Date of next Scheduled Parish Council Meeting as Wednesday 16th November at 7.30pm Orcop Village Hall

Signed.

Date 16/11/2016

B Thomas Chairman