

Minutes of Orcop Parish Council Meeting

Wednesday 20th September 2017 held in Orcop Village Hall 7.30pm

Present: Chairman Cllr Ben Thomas, Vice Chairman Cllr Bob Davies, Cllr Richard Watkins, Cllr Jane Rigler, & Cllr Ian Garlick

In attendance Kath Greenow Parish Clerk and 2 parishioners & Ward Cllr David Harlow

1. Apologies for absence

Cllr Dave Jones

2. To receive declarations of interest and consider dispensation requests on agenda items

None declared

3. To agree and sign the minutes of The Parish Council meeting 19/07/2017 & To agree and sign the minutes of Extra Ordinary PC Meeting 26/07/2017

It was **RESOLVED:** to agree and sign the minutes of The Parish Council meeting 19/07/2017 & To agree and sign the minutes of Extra Ordinary PC Meeting 26/07/2017

4. To agree and sign the minutes of Extra Ordinary PC Meeting 30/08/2017

It was **RESOLVED:** to agree and sign the minutes of Extra Ordinary PC Meeting 30/08/2017

5. Open Session

5.1 To receive views of local residents on parish matters (10 minutes)

Parishioners present complained about Japanese Knot weed being present along hedgerow on Lyston lane and other areas of the parish

The Turf – road safety issues need to be looked at along this section due to several vehicles getting stuck including emergency services vehicles. The ward Councillor suggested contacting Highways cabinet member Cllr Barry Durkin to see if he can assist in getting something done.

5.2 Ward Cllr report

Ward Cllrs report had been circulated to Cllrs report content was note as: Broadband Gigaclear – timetable indicates that some houses in Orcop are in the area of Garway Hill that will benefit from this work. The new that Gigaclear will be completing the outlying areas of the parish next year is very positive

A465 Belmont road - work will be commencing on 18th September along with other major resurfacing works on three main routes across Herefordshire

6. Lengthsman

6.1 To consider work to be carried out by the lengthsman during October & November

It was **RESOLVED:** that the Clerk instructs the lengthsman to check over the ditches in the parish, check grips & report back to the Clerk on work required, and that the Clerk instructs lengthsman to attend to those ditches that have been identified for work to be carried out on within the lengthsman budget.

7. Footpaths

7.1 To receive a footpaths report from the Parish Footpaths Officer

The footpaths officer reported that he has started his annual survey of parish footpaths for 2017/18. Some work has been undertaken on the footpath at Old Hall which had become blocked with overgrown vegetation. There is an issue relating to footpath OC10 by the folly.

The landowner has been spoken to about the matter and the footpaths officer is working with the landowner to address the matter.

The footpaths officer asked the PC if he could hand out a leaflet to landowners outlining their responsibility in maintaining footpaths on their land. The Parish Council were happy for the footpaths officer to do this.

7.2 To consider work required on the footpaths

It was **RESOLVED**: that work required on the footpaths was to be carried out within the P3 budget

7.3 To consider purchasing footpaths maps to go in parish council noticeboards.

It was **RESOLVED**: to purchase 3 footpaths maps to go in the Parish Council noticeboards. Size of the map required needed to be checked against the size of the individual noticeboards as they were all different.

8. Road Defects/ Highways issues

8.1 To consider road defects/ highways issues to be reported to Balfour Beatty

The Turf road safety issues and Japanese knot weed.

9. Planning

9.1 to consider commenting on application: 173416 Burhope Farm Orcop Hereford

Description: Installation of one additional wood pole support in the existing 11kv overhead line to allow for replacement by underground cable

It was **RESOLVED**: to Support the application

9. To note planning applications approved/ refused by Herefordshire Council since last meeting

Application 172940 – The Trees Orcop - Approval of reserved matters following outline planning permission 161771 (site for proposed replacement development of a fire destroyed dwelling plus erection of 2 dwellings (total 3 dwellings) - REFUSED

10. Neighbourhood Plan

10.1 To receive a report on NDP

NDP working group had meet on 30/08/2017, terms of reference for the working group were in place. The working group would be working on key issues and objectives over the next 2 months and a leaflet would need to be distributed to each household to inform parishioners about the NDP and seek their views on development in the parish in the next few weeks.

Information on the NDP and progress along with the minutes of NDP working group meetings would be placed on the Parish Councils website by the Parish Clerk.

10.2 To consider commenting on Herefordshire Council scoping documents

No comments from the Parish Council on the scoping documents.

10.3 To consider draft leaflet & printing costs of leaflet for distributing in the Parish

It was **RESOLVED**: to approve the leaflet for distribution to each household in the parish & to accept the quote For 200 leaflets from PIP printing £ 35.00 +VAT

10.4 To consider purchasing parish Maps

It was **RESOLVED:** to purchase 1 x A1 size map of the parish and 2x A3 maps of the parish as per quote from PIP Printing £21.80. To accept the quote for a list of properties in the parish from Herefordshire Council £23.00 +vat

10.5 To consider form of distribution for the leaflet in the parish. The leaflets would be distributed by the NDP working group.

11. Finance

11.1 To note Bank Balance

Bank balance noted as £19238.90

11.2 To consider invoices for payment

It was **RESOLVED** to pay:

Clerk reimbursement of postage £13.66

Clerks mileage £51.13

DC Gardening Service invoices 159/1718 £80.00+VAT & 203/2017£80.00+VAT

A4 Office Products Ltd invoice £26.88+VAT

11.3 To consider quotes for parish council noticeboards

It was **RESOLVED;** to purchase a new noticeboard for Copywell area and that the new noticeboard is placed in the bus shelter. Size of noticeboard to be confirmed before the order is placed. Quote for the noticeboard from Arien Signs of £698.00 +vat

11.4 To consider grant application from Orcop Parochial Church Council for upkeep of the church yard

It was **RESOLVED:** to award a grant of £200.00 to Orcop Parochial Church Council for upkeep of the church yard

11.5 To consider a request from Hereford Localities age uk for a donation towards their service provision to communities Hereford Localities age uk

It was **RESOLVED:** not to give a donation to Hereford Localities age uk

12. Pension Regulator

12.1 To note completion of declaration of compliance.

It was **RESOLVED: to** note that the declaration of compliance had been completed

13. Correspondence

All correspondence received has been sent to Cllrs in their agenda packs or emailed as appropriate

13.1 To note invitation received to The Chairman & Pariah Clerk from The High Sheriff of Herefordshire – The Reverend Lady Lisvane to a conference on tackling loneliness on 14/10/2017 9am – 12.30 pm - Noted

13.2 To note invitation received from North Herefordshire Conservative Association - A networking coffee morning Noted

14. Matters raised for consideration for placing on the next meeting's agenda (no discussion)

15. To note date of next scheduled Parish council meeting - Wednesday 2017 7.30pm at Orcop Village Hall -Noted

To pass a resolution to exclude the public and press due to a confidential employment matter

A resolution was passed to exclude the public and press due to a confidential employment matter to be discussed

Discussion took place regarding clerk's hours

Signed.....
B Thomas Chairman
Orcop Parish Council

Date