

ORCOP PARISH COUNCIL Minutes of a Parish Council Meeting held on Wednesday 17th July 2019 at 7.30 pm in Orcop Village Hall

Councillors Present ... Jane Rigler(Chairman), Margaret Serle, Peter Garratt and Barry Shaw. Also in attendance was Ward Councillor Toni Fagan, Stephanie Kitto (HCC) and eight residents.

1. Apologies for absence were received from Ben Thomas.

2. Declarations of interest & written dispensation requests: There were none.

3. Minutes of the previous meeting... 19th June 2019.

It was RESOLVED to adopt the minutes as a true record of meeting held and they were signed by the Chairman.

4. Public Forum

4.1 Verbal report from the Ward Councillor ... Toni Fagan outlined the key developments since the last Parish Council meeting which included a statement that an announcement on the by-pass would be made in the next 2 weeks. Ward Councillor Fagan also briefed the meeting on a motion passed by Herefordshire County Council (HCC) to host a Citizen's Assembly on the climate emergency. HCC also passed a motion to review the Community Investment Levy.

4.2 Views of local residents on parish matters included:

4.2.1 Councillor Barry Shaw reported that the Lengthsman is yet to make contact regarding the various work required in the village. It was RESOLVED that the Clerk would contact the Lengthsman and ask him to include tidying up around the telephone box which has become overgrown.

5. NDP – The Chairman welcomed Stephanie Kitto to the meeting. In discussion Stephanie noted the Parish Council's reservations around the AECOM report but cautioned that if the recommendations were rejected any alternative proposals tabled by the Council would need to be evidence based. In terms of next steps Stephanie explained that another call for sites may be required but it was key that a NDP Steering Group was constituted which will be the forum for driving forward the NDP. The meeting also discussed the appointment of a Planning Consultant to support the process and whilst Kirkwells have been used in the past it was suggested it would be worthwhile to consider alternatives. Stephanie agreed to provide a list of Planning Consultants to the Clerk as well as other relevant background information. The Chairman invited volunteers to join the Steering Group and it was RESOLVED that the following individuals would form the NDP Steering Group:-

Mick Murphy, Theresa Murphy, Peter Garratt, Barry Shaw, Margaret Serle, Graham Bowen, Margaret Bowen and Dot Shaw. It was RESOLVED that the NDP Steering Group would meet on Wednesday 14th August 2019.

6. Planning - Comments on applications to be determined by Herefordshire Council

6.1 Planning Consultation 173385 – Land at Newcastle Farm, Orcop, Herefordshire -, HR2 8SF - Proposed development of 3 dwellings. Appeal under Section 78 of the Town and Country Planning Act 1990. Under the terms of the appeal the Parish Council has the opportunity of submitting further representations to the original submission. It was RESOLVED that the Parish Council would restate, through the Clerk, its previous submission together with addendums highlighting evidence not available or known at the time of the original planning application.

6.2 Planning Consultation 190390 – Land at The Trees, Orcop. There was some discussion on this planning applications and Councillor Barry Shaw reported that the LPA had ignored building/planning regulations and there had been no proper ecological assessment for Natural England.

7. Finance

7.1 – The bank balance as at 28th June 2019 was £29,388.52

7.2 It was RESOLVED to pay the following invoices in line with budget:

7.2.1 Clerk's May 2019 salary in line with their employment contract.

7.2.2 Autela Group - £21.00

7.2.3 Hire of Village Hall - £160.00

7.2.4 PAYE (May 2019)- £85.00

7.2.5 Clerk's June 2019 salary in line with their employment contract

7.2.6 Stationery -£15.12

7.2.7 Travel - £29.70

7.2.8 PAYE - £85.20

7.3. The Clerk directed Councillors to a finance monitoring spreadsheet which provided an analysis of the projected outturn in 2019/20. Based on the spend to date plus an extrapolation of projected costs for the remainder of the financial year it would seem that the Parish Council is heading towards an underspend against the budget in the region of £4,500.

8. Lengthsman - There has been no contact with the Lengthsman since the last meeting so there was nothing new to report.

9. Footpaths - The Footpaths Officer (FPO) reported that approximately 65% of the footpaths had now been surveyed with the remainder expected to be completed in the next 4/5 weeks. There was a recognition that the Footpaths Officer would need to work through Balfour Beatty if contact with landowners was required. It was RESOLVED that the Clerk would liaise with Balfour Beatty to

ascertain if a leaflet entitled “Public Rights of Way – Advice for Farmers & Landowners” had been updated and available for distribution.

10. Highway Issues – Councillor Shaw reported that he briefed the Locality Steward on a number of issues such as Lyston Lane, Copywell Corner and the presence of knotweed in the village. The Locality Steward agreed to investigate and report back. Councillor Shaw also confirmed that he would discuss the clearance of Copywell with the Lengthsman. It was RESOLVED that the issue of debris discarded by developers in the village would be included on the agenda for the next meeting.

11. The War Memorial – The Clerk reported that he had acquired a quote from Elliott Ryder but other contractors were demanding a fee for visiting the war memorial to assess the restorative work required. It was RESOLVED that Councillor Peter Garratt would take the lead on the war memorial restoration and would investigate possible sources of financial support through a grant and seek additional quotations in conjunction with the Conservation Officer at Herefordshire County Council. In discussion, Councillors re-affirmed its commitment to restoring the war memorial. It was further RESOLVED that the Clerk would take steps to seek Planning Consent to allow any future restoration to proceed without unnecessary delay.

12. Date of the next meeting and matters for discussion - The next Parish Council meeting will take place on 18th September 2019. No matters, other than the issue highlighted under Highways, for discussion were raised.

13. Information items – none were submitted.

The Chairman closed the meeting at 21.45hrs

SIGNED DATE