

ORCOP PARISH COUNCIL Minutes of a Parish Council Meeting held on Wednesday 19th June 2019 at 7.30 pm in Orcop Village Hall

Councillors Present ... Ben Thomas (Chairman), Jane Rigler, Ian Garlick, Margaret Serle and Barry Shaw. Also in attendance was Ward Councillor Toni Fagan and eleven residents.

1. Apologies for absence were received from Peter Garratt.

2. Declarations of interest & written dispensation requests: There were none.

3. Minutes of the previous meeting... 22 May 2019.

It was RESOLVED to adopt the minutes as a true record of meeting held and they were signed by the Chairman.

4. Public Forum

4.1 Verbal report from the Ward Councillor ... Toni Fagan outlined the current status of Herefordshire Council since the elections held in May 2019 and explained that she has a specific responsibility for planning issues. In response to a query from a local resident there was much discussion on the planning application (P190390/XA2) which culminated in Ward Councillor Fagan agreeing to undertake some investigations and facilitate a meeting with Herefordshire Council Planning Department.

4.2 Views of local residents on parish matters included:

4.2.1 The presence of knotweed was raised and it was RESOLVED that the clerk would arrange for the Locality Steward to contact Cllr Barry Shaw who is aware of it's exact location.

4.2.2 A resident reported on an initiative being promoted by an organisation called Plantlife which is advocating greater biodiversity by encouraging delayed cutting of verges to late summer/early autumn. It was RESOLVED that the clerk would arrange for a speaker to attend the next meeting to outline the scheme in a little more detail

4.2.3 A resident asked that the notice of future meeting was given greater prominence on the website – it was RESOLVED that the clerk would make the necessary arrangements.

5. Planning - Planning Consultation 191814. The clerk reported that this application had been withdrawn.

6. Finance

6.1 – The Chairman signed the Annual Governance and Accountability Return 2018/19 Part 2 (Certificate of Exemption, Section 1 and Section 2).

The bank balance as at 31st May 2019 was £26,486.82

6.2 It was RESOLVED to pay the following invoices in line with budget:

6.2.1 Clerk's salary in line with their employment contract.

6.2.2 Postage - £7.32

6.2.3 Stationery - £29.76

6.2.4 Travel - £18.00

6.2.5 PAYE - £85.00

6.2.6 Autela Payroll Services - £39.23

7. Lengthsman - It was RESOLVED that the clerk would arrange for the Lengthsman to contact the Chairman to discuss a number of tasks requiring attention which will include work on tidying the ground around the war memorial and in Wilkes Row.

8. Footpaths - The Footpaths Officer (FPO) reported that all the materials for the footbridge on OC10 were now available and it is expected that the necessary work will be completed in the next week or so. He also reported that a significant number of surveys need to be completed. The Footpaths Officer also advised that he intends to contact Balfour Beatty concerning a survey map for the noticeboard.

9. Highway Issues – It was noted that the standard of the pothole repair undertaken by Balfour Beatty had been of a good standard. Poor drainage on Lyston Lane was discussed and it was RESOLVED that the clerk would bring this to the attention of Balfour Beatty.

10. Issues at Copywell Corner – Cllr Barry Shaw outlined several issues which require attention at Copywell Corner. Cllr Jane Rigler reported that OWL Good Neighbourhood Scheme could make £135 available to support this work. It was RESOLVED that the clerk would invite the Lengthsman to contact Cllr Shaw to discuss the work that is required and acquire an estimate.

11. Neighbourhood Development Plan (NDP)- There was a general discussion on the AECOM Site Assessment Report and it was generally considered that the basis for the report's conclusion was flawed and failed to reflect on key issues such as drainage and the density of dwellings. It was RESOLVED that the clerk would invite a representative from the Herefordshire Council NDP team to the next Parish Council meeting.

12. The War Memorial – There was discussion on the actions necessary following the repainting of the War Memorial and it was RESOLVED that the clerk would seek three quotes for the remedial work. It was also RESOLVED that the clerk would check that as the War Memorial is Grade 2 Listed, no planning permission is required before any remedial work is undertaken.

13. Date of the next meeting and matters for discussion - The next Parish Council meeting will take place on 17th July 2019. No matters for discussion were raised.

14. Information items – none were submitted.

The Chairman closed the meeting at 21.05hrs

SIGNED DATE