

ORCOP PARISH COUNCIL

Minutes of an Extraordinary Meeting held on Tuesday 8th May 2018 in Orcop Village Hall at 7.30 pm

Present

Councillors: Ben Thomas (Chairman), Jane Rigler, Richard Watkins.

In attendance:

Lynda Wilcox (HALC) ... Admin Cover for meeting.

Louise Kirkup (Kirkwells) ... Planning Consultant.

5 local residents.

1. Apologies for absence:

1.1 Bob Davies

1.2 David Jones

2. Declarations of interest and written requests for dispensation

There were none.

3. Neighbourhood Development Plan (NDP)

3.1 Taking stock of the current stage of the NDP:

3.1.1 The Chairman and Louise Kirkup (Planning Consultant from Kirkwells) outlined the current stage.

3.2 Way Forward:

Following discussion which, at the discretion of the Chairman, included input from local residents who were present, it was RESOLVED to adopt the following procedure outlined by Lynda Wilcox from Herefordshire Association of Local Councils (HALC):

3.2.1 The current Steering Group be disbanded and all matters pertaining to the NDP be discussed at Extraordinary Parish Council/NDP meetings to be held as regularly as required to enable the NDP process to move forward effectively.

3.2.2 The Extraordinary Parish Council/NDP meetings would normally be single topic meetings i.e. NDP. The general business of the Parish Council would continue to be dealt with by scheduled monthly meetings. However, it was noted that on occasions, general Parish Council matters which were time related e.g. comments on planning applications, might need to be included on the agenda.

3.2.3 Local residents to be given ample time to express their views at each of the Parish Council/NDP meetings.

3.2.4 The planning consultants, Kirkwells, to be invited to attend Parish Council/NDP meetings as necessary.

3.2.5 All communication on the NDP on behalf of the Parish Council to be received by and sent out by the Clerk to the Parish Council. In the absence of the Clerk, the Chairman would temporarily assume that role, in conjunction with HALC.

- 3.2.6 Herefordshire Council's planning NDP support officer, Stephanie Kitto, to be notified of the new arrangements.
- 3.2.7 Following the advice of Kirkwells and HALC, it was RESOLVED that the Clerk would initiate the process for a call for sites as soon as possible. All sites would be independently assessed by an appropriate outside body, well versed in such matters.
- 3.2.8 It was noted that Kirkwells would assess all available information and produce the first draft of an 'Issues and Options' paper within the next two to three weeks.
- 3.2.9 Local residents would be invited to submit their thoughts on the future development within the parish to the Parish Clerk.
- 3.2.10 It was noted that members of the original Steering Group were likely to be submitting their issues which, from the views of local residents present, included concern about any development on Orcop Hill because of drainage and sewage difficulties.
- 3.2.11 It was hoped that the above process would enable the NDP to be finalised within the next six months.

4. Repayment of unused NDP grant as per terms & conditions

It was RESOLVED to repay the grant to Groundworks in accordance with agreed terms.

5. Application for new grant

It was RESOLVED that the Clerk would apply to Groundworks for a new grant for 2018/19.

6. Open Session

As the Chairman had exercised his discretion to permit local residents to comment on each item of the agenda, no further matters were raised.

The Chairman closed the meeting at 8.20 pm

Signed *B Thomas* Chairman Orcop Parish Council Dated 30/05/2018