



ORCOP PARISH COUNCIL

Minutes of Annual Meeting of Orcop Parish Council

Wednesday 18th May 2016 held at Orcop Village Hall

Present: Chairman Cllr Ben Thomas, Cllr I Garlick, Cllr Dave Jones, Cllr Richard Watkins & Cllr Jane Rigler,

In attendance: Kath Greenow Parish Clerk, 3 members of the public and Ward Cllr David Harlow

1. To elect Chairman

Cllr Ben Thomas elected as Chairman

2. To elect Vice Chairman

Vice Chairman elected as Cllr Bob Davies

3. Apologies for absence

None

4. To receive declarations of interest and consider dispensation requests on agenda items

None declared no dispensations requested

No minute 5

6. To agree and sign the minutes of the Parish Council meeting 13/04/2016

It was **RESOLVED:** to agree and sign the minutes as a true record of the meeting

7. To elect members to the following working groups:

7.1 Planning working group: Chairman Cllr B Thomas, Cllr R Watkins & Cllr I Garlick

7.2 Finance working group: Chairman Cllr B Thomas, Cllr B Davies & Cllr R Watkins

7.3 Employment working group: Chairman Cllr B Thomas, Cllr D Jones & Cllr R Watkins

7.4 Rep for village Hall Cllr J Rigler

8. Public forum

Members of the public may raise subjects they wish to bring to the attention of the Parish Council (this period is restricted to 10 minutes). Please note that decisions cannot be made at this meeting on items not on the agenda

Ward Cllrs report as previously emailed to Cllrs.

OWL

We had a successful launch of the OWL project at Orcop village hall on 14th May with over 40 people in attendance. Thanks again to Jane Rigler and her willing volunteers.

Herefordshire businesses invited to apply for a share of over £11m of European funding

Organisations across the Herefordshire are being invited to apply for a share of more than £11 million of European funding for schemes which will provide support to businesses.

The funding is part of the Marches LEP region's total allocation of around £92m and the maximum available for each priority area in this round of funding are:

SME Support and Competitiveness - £3.5 million

Research and Innovation - £4 million

Environment and Resource Efficiency - £1,725,490

Low Carbon - £2 million

FA vase

Herefordshire Council is offering £1 all day parking in Merton Meadow car park on 22 May to assist Hereford FC's supporters travelling by coach to the FA Vase final at Wembley stadium and to reduce traffic disruption to surrounding residential areas.

The Wembley match kicks off at 12:15, with an expected 30 coaches of Hereford fans expected to travel down to support the team. All those parking in Merton Meadow before 8am will benefit from the reduced tariff.

Litter picking on A40

The Council's public realm contractor, Balfour Beatty Living Places, took advantage of the A40 road closure to send in their 15-strong litter-picking team to clear the westbound road verges of litter between Wilton road roundabout and Symonds Yat, working through the night recently.

Matters raised by Parishioners present

NDP & Parish Plan – 2 parishioners felt PC should still consider undertaking NDP or Parish Plan.

Precept – A Parishioner felt that the Parish Council may need to consider other sources of income in future years due to the possibility of future cuts in grants that the PC have at present.

Weed killing undertaken in areas of the parish by Balfour Beatty was unsightly. Weeds had started to grow again at the locations that had had weed killing carried out.

8. Clerks report

Nothing to report

9. Lengthsman

9.1 To consider work to be carried out by the lengthsman during May /June

Lengthsman to continue with grass cutting / strimming of the designated areas in the parish.

The lengthsman had informed the clerk that a number of the grit bins in the parish are broken and need replacing. The clerk was asked to inform the locality officer and request that they be replaced.

10. Road Defects/ Highways issues

10.1 To consider road defects/ highways issues to be reported to Balfour Beatty

Matter to report to the locality steward:

Japanese knot weed along green lane needs spraying.

Wilkes Row area verge cutting required.

Balfour Beatty Contractor verge cutting will be undertaken in the next few weeks as previously advised by the locality steward D Atkinson

Burnt out cottage in the parish – Site is not secure and needs the contractor to secure the site.

The clerk was asked to contact the contractor Wye Valley Demolition

11. Planning

11.1 To note planning applications refused/ approved since last meeting

None

12. Footpaths

12.1 To receive an update regarding footpaths work required and training for volunteers

The Clerk reported on a letter that the PC had received concerning the P3 and that Balfour Beatty would no longer be providing material for footpaths work.

The PC had already submitted the Annual Maintenance plan to Balfour Beatty which had allocated funding for P3 work to be undertaken in the parish which didn't include materials as it was understood that Balfour Beatty would be supplying them at that time.

The PC asked the ward Cllr to take this matter up with Balfour Beatty.

The footpaths officer had met with the locality steward concerning clearing of vegetation on the footpaths and training for volunteers. The footpaths officer spoke about a circular walk from old hall area to the church via the footpaths, but work need to be carried out on this area of footpaths.

A letter had been drafted by the clerk to go to landowners in the parish that had footpaths going through their land. The letter was approved by the PC and would be sent to the landowners. The clerk would send a copy of the letter sent to landowners to the footpaths officer.

13. Finance

13.1 To note Bank Balance as per bank statement.

Bank balance noted as per bank statement 24/042016 £16242.54

13.2 To consider payment of Aon Insurance renewal £500.48

It was **RESOLVED**: to pay Aon Insurance renewal £500.48

13.3 To consider payment of Information Commissioners Office Annual Fee £35.00

It was **RESOLVED**: to pay Information Commissioners Office Annual Fee £35.00,

DC Gardening services(l/man) £96.00

Herefordshire Council uncontested election fee £40.70

Clerks re imbursement postage £14.12

13.4 To note BAC's Payment of 1st Precept Payment

BAC'S payment of 1st precept payment 2016/17 noted as £4000.00

13.5 To agree internally audited accounts 2015/16

It was **RESOLVED** to: Agreed the internally audited accounts for 2015/16

13.6 To agree and sign annual governance statement

It was **RESOLVED**: to agree and sign the annual governance statement
18.7 To agree and sign annual accounting statement

It was **RESOLVED**: to agree and sign the annual accounting statement

18.8 To consider a grant application from Orcop Parochial Church Council regarding church yard maintenance

It was **RESOLVED**: to award a grant of £200.00 to Orcop Parochial Church Council regarding church yard maintenance for 202016/17

14. Correspondence

All correspondence received has been sent to Cllrs in their agenda packs or emailed as appropriate

Halc information corner

Letter from Balfour Beatty re P3

15. Matters raised for consideration for placing on the next meeting's agenda (no discussion)

Village Hall – charity status

Next Parish Council Meeting noted as Wednesday 20th July 2016 at 7.30pm

Signed.....

Date.....

B Thomas Chairman