



ORCOP PARISH COUNCIL

Minutes of The of Orcop Parish Council

Wednesday 15TH March 2017 held in Orcop Village Hall 7.30pm

Present: Chairman Cllr Ben Thomas, Cllr Jane Rigler Cllr Ian Garlick & Cllr Dave Jones

In attendance Parish Clerk and 1 parishioner

1. Apologies for absence Vice Chairman Cllr Bob Davies, Cllr Richard Watkins, Ward Cllr D Harlow

2.To receive declarations of interest and consider dispensation requests on agenda items

3. To agree and sign the minutes of the Parish Council meeting held on 18-01-2017

It was RESOLVED: to agree and sign the minutes of the Parish Council meeting held on 18/01/2017

4. Public forum

Members of the public may raise parish matters that they wish to bring to the attention of the Parish Council (this period is restricted to 10 minutes). Please note that decisions cannot be made at this meeting on items not on the agenda

A parishioner present reported that cars were parking by the phone box at Copywell and that one has been left there since Christmas.

5.Reports

5.1Ward Cllrs report

The ward Cllrs report had been circulated to Cllrs prior to the meeting and was noted.

5.2Village hall report JR

JR reported that the village hall kitchen project was almost finished. The new flooring was yet to be put down and the kitchen needed painting.

5.3 Clerks report

Nothing to report

6. Lengthsman

6.1To consider work to be carried out by the lengthsman

It was **RESOLVED** that: the Clerk contacts the locality officer concerning the alteration of the ditch near Ebenezer house and that he asks the parishioner concerned who has made alteration to the ditch to reinstate the ditch as it was originally.

It was **RESOLVED:** that the Clerk contacts the lengthsman to instruct him to carry out routine maintenance in the parish consisting of verge cutting at junctions, around highway signage & around by the phone box near Copywell.

The Clerk reported that she is waiting for a report from the lengthsman on the ditches that require work to be carried out them.

7. Road Defects/ Highways issues

7.1To consider road defects/ highways issues to be reported to Balfour Beatty

Road defect to report to Balfour Beatty: A number of pot holes need attending to along the road to Moat Farm. Clerk to report this to the locality Officer

8. Footpaths

8.1 To receive an update regarding footpaths.

Work on the footpaths is currently being attended to. Materials for work to be carried out on the footpaths has been ordered via the clerk & the locality officer of Balfour Beatty.

The footpaths officer will be carrying out a survey of the footpaths from Garron Dale up to Garway.

The footpaths officer reported that there was a rambler's day on 28/05/2017

9. Planning

9.1 To consider planning applications for comment:

170544 Brooklands Farm Orcop Hereford

Description: Agricultural portal frame extension to an existing building to create a machinery store

It was **RESOLVED**: to support the application

10. Finance

10.1 To note Bank Balance as per bank statement.

Bank Balance noted as £22,113.01 as of 28/02/2017

10.2 To consider invoice / reimbursements for payment

It was **RESOLVED** to pay:

HALC annual subscription for 2017/18 £408.66

DC Gardening services(l/man) Invoice 310 £504.00

D Jones Contractor (P3 work) invoice 217 £120.00

Eyelid Productions - website £100.00

Clerks reimbursements postage & printing £47.25

Clerks mileage May 2016-March 2017 £ 138.60

10.3 To note payments made to HMRC in respect of PAYE

HMRC Payments months 1 – 11 noted as £310.20

11. Village Hall Kitchen Project

11.1 To note payment made to Access Security Systems for roller shutter for village hall kitchen project £490.90- Noted

11.2 To agree payment to Heath Interiors invoice for supply and fit of village hall kitchen £4680.00

It was **RESOLVED**: to pay Heath Interiors invoice £4680.00

11.3 To delegate payment between meetings for previously authorized work to the Parish Clerk

It was **RESOLVED**: to delegate payment between meetings for previously authorized work to the Parish Clerk

12. Pension Regulator

12.1. To note staging date for Orcop Parish Council as 17th August 2017 – Noted

13. Correspondence

All correspondence received has been sent to Cllrs in their agenda packs

13.1 To note letter from Historic England re: Orcop War Memorial noted

13.2 To note letter from HMRC re important information for employers re tax year end and new tax year – noted

13.3 To consider letter from Warwickshire & West Mercia Police re Community payback project

The letter from Warwickshire & West Mercia Police re Community payback project was noted

14. Matters raised for consideration for placing on the next meeting's agenda (no discussion)

15. Date of next Scheduled Parish Council Meeting as Wednesday 24th May 2017 at Orcop Village Hall 7pm

It was **RESOLVED:** that At The Annual Parish Meeting there would be a presentation on Community led Planning from Lynda Wilcox of HALC. The process for carrying out a community led plan would start at the meeting by inviting those that were interested in being part of the Parish Council led Community plan to join the working group that would be set up by the PC

Chairman
Orcop Parish Council

Dated