

Minutes of Orcop Parish Council

Wednesday 19th July 2017 held in Orcop Village Hall 7.30pm

Present: Chairman Cllr Ben Thomas, Cllr Richard Watkins, Cllr Jane Rigler,
Cllr Ian Garlick

In attendance Kath Greenow Parish clerk and 10 parishioners Ward Cllr David Harlow

1. Apologies for absence

Cllr Dave Jones

2. To receive declarations of interest and consider dispensation requests on agenda items

discussion) None declared

3. To agree and sign the minutes of The Annual Parish Council meeting 24/05/2017 & Confidential Minutes of 24/05/2017

It was **RESOLVED:** to agree and sign the minutes of The Annual Parish Council meeting 24/05/2017 & Confidential Minutes of 24/05/2017

4 To agree and sign the minutes of Extra Ordinary PC Meeting 7/06/2017

It was **RESOLVED:** to agree and sign the minutes of Extra Ordinary PC Meeting 7/06/2017

5. To agree and sign the minutes of Extra Ordinary PC Meeting 12/07/2017

It was **RESOLVED:** to agree and sign the minutes of Extra Ordinary PC Meeting 12/07/2017

6. Open Session

6.1 To receive views of local residents on parish matters (10minutes)

Parishioners present asked for clarity on NDP.

Japanese knot weed is still an issue in the parishes at previous locations

6.12 Ward Cllr report

The ward Cllrs report had been circulated to Cllrs and was noted.

7. Lengthsman

7.1 To consider work to be carried out by the lengthsman during June

It was **RESOLVED:** that the Clerk contacts the lengthsman to request that he checks the drainage grids and they are cleaned out where required. Continuation of strimming of the designated areas in the parish to be carried out [Clerk to action](#)

8. Footpaths

8.1 To receive a footpaths report from the Parish Footpaths Officer

No change since last report. The annual survey of the footpaths in the parish will be carried out during the next few weeks.

8.2 To consider work required on the footpaths

There is ongoing work to be undertaken on some footpaths which is being carried out by

local volunteers

8.3 To consider purchasing footpaths maps to go in parish council noticeboards

It was **RESOLVED:** to purchase 3 laminated footpaths maps via Balfour Beatty to go in the

parish noticeboards.

Clerk to action

8.4 To consider producing a leaflet of footpaths walks In Orcop

The footpaths officer reported that leaflets of footpaths walks were already available

9. Road Defects/ Highways issues

9.1 To consider road defects/ highways issues to be reported to Balfour Beatty

A complaint was made regarding the broken salt bin as a result of the verge cutting by Herefordshire Council. The clerk was asked to report this to Balfour Beatty's locality officer. Japanese knot weed had been identified in the parish and a parishioner had met with Balfour Beatty's locality officer at the locations concerned.

It was **RESOLVED:** that the Clerk contact the locality officer to request a report on how the Japanese knot weed is to be attended to and managed, and to request that the drains on Wilkes row are jetted out by Balfour Beatty.

It was **RESOLVED:** that the Clerk makes a request for weight limit signage from Burhope to (U71417)

Over grown hedgerows are an issue along Lyson Lane. The Clerk would contact Balfour Beatty to inform them

Clerk to action

10. Planning

10.1 To note planning applications approved/ refused by Herefordshire Council since last meeting None

10.2 To consider commenting on Rural Area Site Allocation DPD

Planning working group to discuss and speak to Sam Banks of Herefordshire Council Neighbourhood Planning.

11. Finance

11.1 To note Bank Balance Noted as £19,936.66

11.2 To consider invoices for payment

It was **RESOLVED:** to pay

Clerk reimbursement of postage 11.92

DC Gardening Service invoice 106-2017 £80.00+vat

HALC Annual Fee Web hosting/ Domain name 7447 £30.00 +vat

A4 Office Products Ltd invoices 179295/180507 Printer Cartridges £64.26

Herefordshire Council BACs remittance L/man claim 2015/16 (late payment) & 2016/17 £1911.00 Noted

To note HMRC paye paid to date £142.22 Noted

To note HMRC vat reclaim bacs remittance 2016/17 £2229.21 Noted

11.3 To consider renewing Parish Council notice board in the parish

It was **RESOLVED:** that the Clerk obtains quotes for 3 noticeboards in the parish.

12. Correspondence

All correspondence received has been sent to Cllrs in their agenda packs or emailed as appropriate

13. Matters raised for consideration for placing on the next meeting's agenda (no discussion)

NDP
Bus stop at Copywell

14. To note date of next scheduled Parish council meeting - Wednesday 20th September 2017 7.30pm at Orcop Village Hall

Signed B Thomas
Chairman Orcop Parish Council

Date 20/09/2017